



Position: Internal Auditor [click here for apply!!](#)
Location: Bangkok/Rayong

Responsibilities

- Perform audit according to risk-based audit plan to ensure adequacy and effectiveness of internal control and compliance with company policies, procedures, and regulations
- Prepare documents for audit works such as audit program, audit working paper and supporting evidence
- Assist in preparing audit report with structural and value-added recommendations to improve internal control and operational processes
- Follow up progress of recommended actions from audit finding raised by Internal Audit Department
- Assist in providing guidance and consulting in areas of governance, risk management and internal control
- Communicate the status of work to the internal audit team on a regular basis

Others

- Support in maintain internal audit charter, relevant policy, and procedures
- Support in maintain governance and fraud prevention program, e.g., Ethics channel
- Support in communication and arranging training and refreshment in areas of governance, risk management, internal control, and compliance (GRC)
- Other assigned tasks

Qualifications:

- Bachelor's degree or higher in any field
- Minimum of 3 years' working experience in internal audit, internal control and risk management, accounting and finance or any related field
- Good command in English, both speaking and writing (Required TOEIC 550)
- Report writing particularly in English
- Ability to use SAP would be advantage
- Ability to understand business processes, identify risks and assess effectiveness of internal control
- High attention to detail and strong analytical skill
- Mature person with good interpersonal skills and can work under pressure
- Team player, self-motivated, result-oriented, willing to learn and flexible
- Be able to travel or work upcountry occasionally



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All information will be treated as confidential. Only short-listed candidates will be contacted for further interview

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Human Resources Department

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