

Position: Domestic Delivery Officer [click here for apply!!](#)

Location: Bangkok

Responsibilities:

- Handle daily domestic delivery planning activities which include shipment scheduling, checking product availability and create loading plan to meet customers' requirement.
- Manage and secure transportation facilities to support delivery requirements
- Coordinate across functions such as Sales, Finance, plant Logistics and outsourced contractors to complete delivery services
- Involve in customer complaints handling or related issues with domestic delivery service.
- Provide summary delivery report regularly.
- Participate in any initiative to improve delivery service performance and customer satisfaction.
- Perform other duties as assigned by Delivery Scheduling Team Leader and Department manager, Feedstock and production planning.

Qualifications:

- Bachelor degree in any field
- Basic knowledge of logistics management
- At least 1 year in supply chain / logistics field, if in the similar industry would be an advantage
- Good command in English communications with required TOEIC 550
- Ability in computer skills: MS Office. SAP knowledge would be an advantage.
- Good negotiation skills

All information will be treated as confidential. Only short-listed candidates will be contacted for further interview

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